

Automation Training Program Requirements Information

Requirements for Examiners:

- **8 hours total for mandatory and optional training**
 - **Required: 2 hours EAST 1.3 or WEST 2.1** (Examiners who are primarily EAST users take EAST; those who are primarily WEST users take WEST)
 - Requirement may be waived through SPE certification of Examiner proficiency
 - Those who certify and waive the requirement for EAST or WEST training can use those 2 hours for other automation training
 - **Required: 2 hours NPL retrieval training** including a survey/overview and art-specific NPL resources for each TC
 - Those who certify and waive the requirement for NPL training can use those 2 hours for other automation training
 - **Optional: 4 hours from Automation Training Catalog**
- **SPE-assigned:** a SPE may assign additional automation training above and beyond the 8 hours authorized for mandatory and optional training
- **1 hour of practice time for every 2 hours of completed automation training class time**
- Unused automation training hours (including optional and practice) cannot be carried over to Fiscal Year 2003

Requirements for SPEs:

- **6 hours total for mandatory training**
 - **Required: 2 hours EAST 1.3 and 2 hours WEST 2.1**
 - **Required: 2 hours NPL retrieval training** including a survey/overview and art-specific NPL resources for each TC
 - Those who certify and waive the requirement for NPL training can use those 2 hours for other automation training
- **1 hour of practice time for every 2 hours of completed automation training class time**
- Unused automation training hours (including optional and practice) cannot be carried over to Fiscal Year 2003

Access the Automation Training Catalog

Access the Automation Training catalog on-line at the Knowledge Management Homepage (<http://ptoweb/patents/km/>, click FY02 Courses). Paper copies were distributed to SPEs at the March 4th and 6th SPE briefings. Reference copies are available at the STIC and EIC facilities.

We look forward to seeing you in class!